

Position Available

Health Office Nurse, Registered Nurse

The Holmstad, (Batavia, Illinois), part of a nation wide family of CARF-CCAC accredited CCRC's: Covenant Retirement Communities, 5th largest AAHSA Ziegler Top 100, is seeking a Health Office Nurse, Registered Nurse. This position is accountable for maintaining and monitoring the general physical welfare of The Holmstad residential residents through nursing interventions. The health office nurse has routine daily office hours and is responsible for employee health and emergencies. Duties are performed in accordance with facility procedures and regulatory requirements.

The successful candidate will have:

- Graduate of an accredited school of nursing, and licensed by the State of Illinois as a registered nurse, required.
- Two years of nursing experience with at least one year in geriatric, restorative, or rehabilitative nursing, preferred.
- One year of supervisory experience, preferred.

This position reports directly to the associate administrator and is service in nature. This position contributes to the safety and general physical well-being of residents to the extent possible and works without direct supervision. In performance of duties, the health office nurse has overall responsibility for resident health services and works in cooperation and collaboration with the campus healthcare facilities to promote the physical welfare of The Holmstad residents. Develop, maintain, and coordinate services of the residential health office to monitor health needs and concerns of residents, general workings of office. Ensure that all new residents are visited in their apartments for the purpose of nursing assessment, completion of the LifeConnect Profile (in accordance to CRC No. 28 – LifeConnect) and orientation to services available, emergency system and vial of life program. Respond to residents' emergency medical situations on the campus. Determine necessary medical care; contact appropriate persons or agencies. Notify family of emergency. Documentation all applicable incidents in RiskWatch according to CRC policy. Attend regularly multi-disciplinary meeting as appropriate. Assess residents after they are discharged from MHC or hospital and ensure appropriate services are in place. Work in coordination with CovenantCare at Home and other caregivers and/or agencies to ensure that residents are receiving the care they need to remain safe.

Good observational and nursing skills and proficiency in rehabilitative nursing. Excellent interpersonal and communication skills, verbal and written in English. Ability to supervise, motivate, and direct staff. Ability to enlist cooperation of unit personnel and staff in other departments. Ability to maintain good professional relationships with physicians and to relate well to residents and families. Accuracy, organization, attention to detail, and ability to maintain confidentiality. Ability to work under pressure, ability to work independently and arrange work schedule to meet objectives and deadlines. Interest in and desire to work with older adults with understand and compassion.

Benefits include medical, dental and vision insurance; employer paid group term life and disability; various voluntary benefits including critical illness (cancer rider available), accident and long term care insurance; 403(b) tax-deferred with an employer match, flexible spending accounts, education benefits; and paid-time-off.

Join a faith-based organization dedicated to excellence in customer service to our residents. For more information about Covenant Retirement Communities, please visit www.covenantretirement.org.

DISCOVER the possibilities...qualified candidates should send a cover letter and current resume to: Abbie Fisher, Staff Recruitment & Development Coordinator, The Holmstad, 700 West Fabyan Parkway, Batavia, IL 60510, (630) 879-4347, fax (630) 406-5200, email jobs.Holmstad@covenantretirement.org.